

# Contra Costa Special Districts Association Newsletter

Contra Costa Chapter of the California Special Districts Association

Spring 2015

CCSDA

March 2015

## BEING RECOGNIZED AS A LEADER IN SPECIAL DISTRICTS

The Special District Leadership Foundation (SDLF) is an independent, non-profit organization formed to promote good governance and best practices among California's special districts through certification, accreditation and other recognition programs. The SDLF and its activities are supported by the California Special Districts Association and the Special District Risk Management Authority.



The Special District Leadership Foundation has four programs to promote good governance and best practices, including: Special District Administrator Certification; Recognition in Special District Governance; District Transparency Certificate of Excellence; and Districts of Distinction Accreditation.

Below is a list of current Contra Costa County Special District Certificate Holders and Recognitions for the SDLF Programs.

### Special District Administrator Certification

- Bob Berggren - Pleasant Hill Recreation & Park District
- Rick Howard - Town of Discovery Bay Community Services District

### District Transparency Certificate of Excellence

Earning this certificate is a tangible acknowledgement of transparency efforts. It demonstrates to your constituents and other stakeholders your district's commitment to being open and accessible to them.

- Central Contra Costa Sanitary District (2013)
- Contra Costa Water District (2013)
- Dublin San Ramon Services District (2014)
- Ironhouse Sanitary District (2014)

- Kensington Fire Protection District (2013)
- Mt. View Sanitary District (2013)
- Stege Sanitary District (2013)
- Town of Discovery Bay Community Services District (2014)

### District of Distinction Accreditation

SDLF developed the District of Distinction program to help correct these misperceptions by providing districts with a means for proactively demonstrating their viability as providers of essential public services.

- Kensington Fire Protection District (2009) (2011) (2013)
- Stege Sanitary District (2009) (2012) (2014)
- Town of Discovery Bay Community Services District (2014)

## Rick Howard Town of Discovery Bay Community Services District



Howard received his Special District Administrator Certification (SDA) award during the Special District Leadership Foundation award ceremony at the California Special District Conference October 2014.

## CSDA Recognizes Park District Board Members Radke & Severin

California Special Districts Association (CSDA) recognized East Bay Regional Park District (EBRPD) Board Members Carol Severin and Ted Radke with the Exceptional Public Outreach & Advocacy award.

Longtime East Bay Regional Park District Board Members Carol Severin and Ted Radke received the Exceptional Public Outreach & Advocacy Award for Individuals from the California Special Districts Association during the association's Annual Conference and Exhibitor Showcase held September 29 – October 2 in Palm Springs.



*Both Radke and Severin retired from the Park District's Board of Directors at the end of 2014 – the Park District's 80th year.*

Carol Severin has served on the Board of the Park District since 1994, representing Castro Valley, Hayward, Union City, and portions of Fremont, Pleasanton and Dublin. She has been previously recognized with the prestigious Pugsley Award from the American Academy of Parks and Recreation Administration for outstanding contributions to the cause of public parks in the United States.

Ted Radke is the longest serving board member in the 80-year history of the East Bay Regional Park District, having served 36 years. He was first elected in 1978. Prior to his election to the board, he was an elected member of the Martinez City Council. He has been a leader on legislation for the park district serving for many years as the chair of the park Board's Legislative Affairs committee. Mr. Radke was recently recognized by Congressman George Miller with a Congressional Proclamation honoring his accomplishments.

Radke represented the cities of Brentwood, Antioch, Pittsburg, Martinez, Hercules, Pinole, Oakley, and Discovery Bay. A lifelong environmental leader, Radke was instrumental in the acquisition of hundreds of acres of parkland in Contra Costa County; the creation of the Park District's Integrated Pest Management program; and strategies for bond measures AA and WW.

The criteria for this award included a demonstration of an increase in the district's visibility with the public,

legislature and key stakeholders. In addition, the award recognizes the district's improvement in district-constituent communication through creative, thorough and appropriate content.

## PRESIDENT'S MESSAGE

By Bette Boatmun

The Executive Committee, Planning Committee, and other interested chapter members met on November 18th to brainstorm, strategize, and plan for the chapter's future. We discussed potential new members, member retention & recruitment, the two levels of Associate Membership, and adding a non-voting membership for dependent special districts and other governmental organizations that may wish to join.

The scholarship and grant program was also discussed in detail. We hope to have more information soon about these programs. John Burgh and Larry Nagel currently serve on that committee and will be giving us an update at the April 20, 2014 meeting.

Sharon Rossi resigned as the chapter Vice President and Treasurer. Bert Michalczyk, Dublin San Ramon Services District General Manager, was appointed the new Treasurer at the January 26th, 2014 meeting.

At the April 20, 2014 meeting we will hold an election to appoint a new vice president. If you interested in serving please let Suzette Crayton know that you are interested in running for this office. Contact her by email [scrayton@centralsan.org](mailto:scrayton@centralsan.org)

## LAFCO Update –

LAFCO is currently working on its second round Municipal Service Review (MSR) covering the 13 Reclamation Districts and the Bethel island Municipal Utility District. The second round MSR will focus on resources and opportunities that will benefit the Reclamation Districts.

LAFCO understands that Proposition 1, the Delta Protection Commission, and the Delta Stewardship Council may offer funding to Reclamation Districts – some of which may require a collaborative effort. LAFCO staff is working with the County, Resource Conservation District, and various State Delta agencies to identify these opportunities and resources.

## Contra Costa Special District Association Member Dues

Reminder - the dues are currently \$200 a year. Dues invoices for renewals will be arriving soon for the districts that need to renew. Watch your mailboxes (May 2015) they are due July 1, 2015.

## CCWD Vice President Karl Wandry Passes Away

Contra Costa Water District lost a Board member who brought strong experience and a passion for water issues. Vice President Karl Wandry passed away early Wednesday, October 29, 2014 at the age of 76.



Mr. Wandry was appointed to CCWD's Board of Directors in 2003 and was most recently re-elected in 2012.

He has represented the east county communities of Oakley, Brentwood, and Antioch for more than a decade. He supported numerous projects and programs completed in his tenure, including the expansion of Los Vaqueros Reservoir, always keeping a keen eye on environmental impacts and fiscal implications for CCWD ratepayers.

Along with Mr. Wandry's family and friends, CCWD's Board and staff are deeply saddened by his passing and he will be missed.

## Legislative Leaders Honor CCWD Director Bette Boatmun



In the photo above, Director Boatmun is in the middle in red. To her immediate left are Pittsburg's Sal Evola and CCWD Director Lisa Borba. In the back are (left to right) Assemblymember Jim Frazier, CCWD Board President Joseph L. Campbell, Concord Mayor Tim Grayson, and CCWD Director John Burgh.

Local legislative leaders honored CCWD Director Bette Boatmun on Wednesday October 16th, 2014 at the CCWD Board of Directors meeting.

Director Boatmun has served on the Board since 1974 and is celebrating her 40th year. She is the longest-serving Director in CCWD history.

She was honored with a state Resolution signed by Assembly members Susan A. Bonilla, Joan Buchanan and Jim Frazier; and Senators Mark DeSaulnier and Lois Wolk. Frazier represented the legislators in presenting the resolution that honored her years of service. In addition, Concord Mayor Tim Grayson and Pittsburg Mayor Sal Evola both presented Director Boatmun with proclamations from their city councils.



*Bette was also honored on November 4, 2014 by the Contra Costa County Board of Supervisors for her 40 years of service. Congratulations Bette!*

## CCWD Board Appoints Oakley Woman to Division 5 Seat

The Contra Costa Water District Board of Directors unanimously approved Constance Holdaway to fill the Board vacancy left by the passing of Director Karl Wandry. At its Dec. 17, 2014 meeting the Board appointed Holdaway to represent Division 5.

Holdaway participated in her first Board meeting representing Division 5 on Jan. 7, 2014. The Division 5 seat will be up for election in November 2016.



Constance Holdaway lives with her family in Oakley and currently works as a paralegal. She will represent residents in Oakley, Brentwood and Antioch.

## Central San Offers Free Recycled Water for Residential Use

Central Contra Costa Sanitary District is now giving away free recycled water to its residential customers. The recycled water can be used to hand-water lawns, gardens and landscaping, to help save drinking water supplies.



Eligible communities include Alamo, Blackhawk, Clayton, Concord, Clyde, Danville, Lafayette, Martinez, Moraga, Orinda, Pacheco, Pleasant Hill, San Ramon, and Walnut Creek.

Central San produces approximately 600 million gallons of recycled water each year.

“Recycled water is a valuable resource, especially during this extreme drought as California experiences its third driest year on record.” said Roger Bailey, the District’s General Manager. “We’ve been providing recycled water for several years to commercial customers with large irrigation needs, such as parks, school ball fields, and golf courses. And now we are excited to follow in the footsteps of the Dublin San Ramon Services District, which was the first agency in the state to provide free recycled water to residential customers.”



For more information about the residential recycled water fill station, please call 1-800-646-1431.

## Central San Welcomes New Deputy General Manager



Central Contra Costa Sanitary District has hired Ann Sasaki to be its new Deputy General Manager effective December 15. She is also in charge of Operations, the District’s largest department.

Before joining Central San, Ann was the Assistant Director for the City of San Diego Public Utilities Department. She is a registered professional engineer, has a BS in civil engineering from California State University-Long Beach, and an MBA from the University of San Diego.

Central San’s General Manager, Roger Bailey, is pleased that Ann has joined the Central San team and confident that hiring her will benefit the District and its customers. “Ann comes to us with amazing credentials and accomplishments,” he said. “We have a lot of talented individuals here at the District, and I am sure that Ann, who is a proven leader, will help us continue moving forward while providing exceptional customer service.”

## UPCOMING CSDA EVENTS

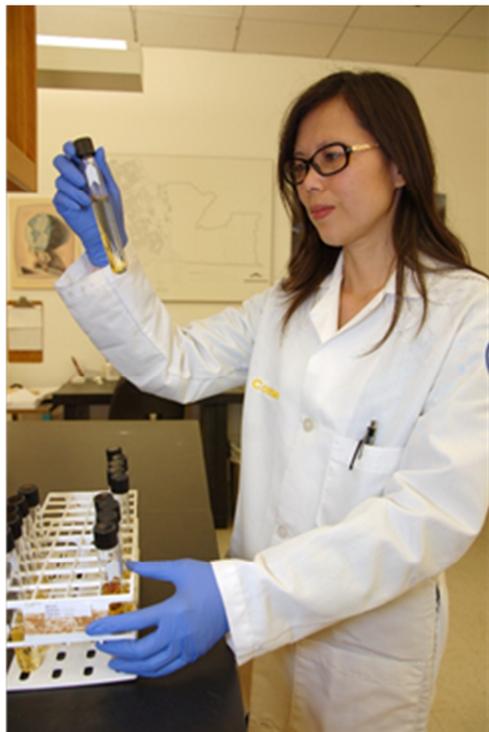
SDRMA Safety/Claims Education Day  
Hilton Sacramento Arden West  
March 24, 2015

Special Districts Legislative Days (SDLD)  
The Grand, Sacramento  
May 19-20, 2015

General Manager Leadership Summit  
Hyatt Regency Newport Beach  
July 12-14, 2015

CSDA Annual Conference & Exhibitor Showcase  
Monterey Marriott  
September 21-24, 2015

## DSRSD Chemist Named Lab Person of the Year by Bay Area CWEA



*Chemist Connie Sanchez, who has been honored as Lab Person of the Year by the San Francisco Bay Section of the California Water Environment Association, prepares wastewater samples for analysis at the Dublin San Ramon Services District laboratory.*

Connie Sanchez, a chemist with Dublin San Ramon Services District (DSRSD), has been honored as the 2014 Lab Person of the Year by the San Francisco Bay Section of the California Water Environment Association (CWEA), the leading training and certification organization in California for the wastewater industry.

"I congratulate Ms. Sanchez for her skills, diligence, and attention to detail in the tests she conducts every day that help keep our water clean and protect public health," says DSRSD Board President Ed Duarte. Laboratory Supervisor Raj Gumber nominated Connie Sanchez for Lab Person of the Year because of her consistent achievements as a chemist. Gumber won the same award 17 years ago as a DSRSD chemist. In March 2014, Connie Sanchez earned CWEA's highest certification for laboratory analysts, Grade IV, and has been a CWEA member since 1999.

The DSRSD environmental laboratory staff runs approximately 10,000 tests each year on samples of wastewater, drinking water, recycled water, groundwater, and biosolids. The District uses test

results to report to regulatory agencies at required intervals, as well as to manage wastewater treatment processes and monitor the quality of potable and recycled water distributed to customers.

Sanchez is responsible for analyzing the amounts of potentially toxic substances, such as metals and volatile organic chemicals, as well as conducting many other chemical and biological tests. She administers the laboratory's database that tracks and compiles all test results. The five-person laboratory staff includes a supervisor, two chemists, and two technicians.



CWEA awards acknowledge outstanding achievement in more than 20 categories, honoring exceptional California water environment professionals, wastewater collection systems, and treatment plants. As a winner at the section level, Sanchez will compete for the statewide CWEA Laboratory Person of the Year award, which will be announced in April.

## DSRSD Recycled One Billion Gallons of Water In 2014!

Dublin San Ramon Services District (DSRSD) Recycled water eased the impact of drought in the Tri-Valley this past year, keeping valuable landscaping alive and construction projects going while saving more than a billion gallons of drinking water.

Dublin, Pleasanton, and southern San Ramon produce 10 million gallons of wastewater every day that must be handled efficiently and safely to protect public health. Increasingly, wastewater treatment is a resource recovery operation that creates recycled water for irrigation and construction and biofuel for generating electricity. DSRSD partners with East Bay Municipal Utility District and the City of Pleasanton in producing recycled water, which has grown to more than 20 percent of DSRSD's total water sales.



## DSRSD Hires New Managers for Engineering and Administration

Dublin San Ramon Services District (DSRSD) has hired two senior managers to oversee engineering and administration, filling openings created when three members of its management team retired in 2013.



*Daniel McIntyre is joining Dublin San Ramon Services District as Engineering Services Manager.*



*John Archer is now Administrative Services Manager at Dublin San Ramon Services District.*

Daniel McIntyre, Public Works Director for the City of Livermore, will join DSRSD as Engineering Services Manager on February 18. John Archer has been promoted from DSRSD Interim Financial Services Manager to Administrative Services Manager, a new position that will oversee financial services, human resources, customer service, and information systems. The consolidation reduces the District's senior management team from five to four.

"These seasoned executives bring valuable experience and insight to the District," said General Manager Bert Michalczyk. "Dan McIntyre has a diverse background, with a passion for water and wastewater engineering, and well-developed working relationships throughout the Tri-Valley. John Archer has a long track record of managing the District's complex budget and financial affairs. He is an able communicator who works effectively with staff and the community."

McIntyre has been with the City of Livermore for almost all of his 25-year career. As Public Works Director since 2003, he has managed city operations for wastewater, potable and recycled water, storm drains, vehicles, street and landscape maintenance, airport and golf courses, as well as contracted solid waste and recycling services. He joined the city's engineering division in 1990 and became City Engineer in 2000. A licensed Professional Engineer, McIntyre earned a bachelor's degree in civil engineering from California Polytechnic State University, San Luis Obispo, and a master's degree in public administration from California State University, Hayward.

Archer joined DSRSD in May 2002 as Accounting Supervisor. In 2013, he was named Interim Financial Services Manager, with responsibility for accounting, rate studies, budgets, long-term planning, customer service and billing, and information technology. Previously Chief Financial Officer for a toy manufacturer, Archer has 35 years of experience in finance and became licensed as a Certified Public Accountant in Louisiana. He earned a bachelor's degree in accounting from Spring Hill College, Mobile, Alabama.

## CASA Awards

The California Association of Sanitation Agencies (CASA) announced the 2014 Achievement Award winners. Two were from Contra Costa County and are chapter members.

The Technological Innovation and Achievement Award was awarded to Dublin San Ramon Services District, as a large agency for their Residential Recycled Water Fill Station project.

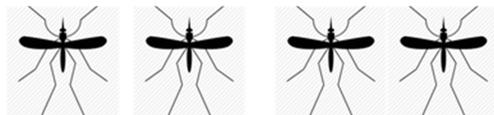
The Public Outreach Award as a small agency to Delta Diablo for their Jean-Michel Cousteau's Global Water Education for Youth event.

## Rain Brings New Risk of Mosquitoes

Catching rainwater now to use on plants later is a great idea. Giving mosquitoes new places to lay their eggs is not. Before you put a bucket or container out to catch the plentiful rain, think about this: mosquitoes need just two tablespoons of water in which to lay up to 400 eggs. And late fall and winter is the time of year when some mosquitoes thrive. Seven of the 23 different types of mosquitoes in Contra Costa County are present in fall and two make their appearance in winter. Indeed, mosquitoes are still around.

To prevent mosquitoes during the rainy season, frequently check your property. Make sure you don't have tools, toys or containers collecting rainwater. Clean your gutters to make sure leaves or branches aren't stopping water from draining completely. And if you have a swimming pool you are not maintaining over the winter, visit Contra Costa Mosquito & Vector Control District to get free mosquito-eating fish. Neglected swimming pools produce thousands of mosquitoes — the type that can transmit West Nile virus.

Saving water is a great idea, if it's done carefully. Many garden stores sell rain barrels designed to deny mosquitoes access.



## Associate Members

CCSDA is a membership association that represents the interests and provides advocacy on behalf of Contra Costa County's independent special districts. Organizations and businesses that are not independent special districts can also participate in CCSDA as Associate Members.

Associate Members receive invitations to meetings and other CCSDA activities, the quarterly newsletters; and are listed in the CCSDA membership directory and on the CCSDA webpage. They are able to stay up-to-date on local governance issues and engage directly with special districts. The annual dues for Associate Members start at \$200.

Associate member dues will be used for scholarships & grants. We are pleased to invite associate members to join our association, to offer their services to our members. We value highly the partnerships we have with our existing Associate Members and trust that you too will reap rewards from being connected with our associate members.

Please let the executive committee know of any potential associate members your organization can suggest.

## CCSDA Current Associate Members:

LAW OFFICES OF CURTIS S. KIDDER

LAW OFFICES OF BOLD, POLISNER, MADDOW,  
NELSON & JUDSON (

WELLS FARGO BANK-Dale R. Barton, Industry  
Specialist, Government and Not-for-Profit Banking

CENTRAL CONTRA COSTA COUNTY SOLID WASTE  
AUTHORITY

SCI CONSULTING GROUP

## Controller Yee to Keynote Legislative Days

California Special Districts Association is proud to announce newly elected State Controller Betty Yee as the keynote speaker for day two of Special Districts Legislative Days May 19-20 in Sacramento.

Elected to the office of State Controller in 2014, Controller Yee previously served on the Board of Equalization. Since taking office, Controller Yee has worked closely with special districts and partnered with CSDA to most appropriately display special districts' financial data on the Controller's new "By the Numbers" website.

## Meet Associate Member SCI

### Understanding Local Needs Delivering Local Solutions

SCI Consulting Group Description: Serving California special districts since 1985, SCI provides a broad range of revenue enhancement services.

Services include local funding measure feasibility analysis and public opinion surveys, district-wide revenue measures, special tax and assessment district formation and annual administration, Proposition 218 compliance, development impact fee nexus studies, utility rate studies and LAFCo formation and annexation applications.



Contact Name: Blair Aas 800-273-5167 Address: 4745 Mangel Boulevard, Fairfield, CA, 94534-4175 Phone: (707) 430-4300. Web site <http://www.sci-cg.com>

## Associate Member Wells Fargo Bank

Together we'll go far



Dale regularly attends our Contra Costa Special District Association meetings. Dale recently helped us to establish a new checking & savings account for the chapter.



**Dale Barton**  
**Banking Relationship**  
**Manager for Non-Profit**  
**and Government**  
**Agencies Industry**  
**Specialist,**

As an Industry Specialist, Dale manages the banking relationships for Non-Profit Organizations and for Government and Public Agencies. Dale's goal is to make banking and finance the easy part of doing our jobs.

Dale R. Barton  
Wells Fargo Bank, N.A.  
333 Market Street, 16th Floor  
San Francisco, CA 94105

Tel 415-371-3961 Cell 415-940-1023 Fax 855-276-3905  
[Dale.R.Barton@WellsFargo.com](mailto:Dale.R.Barton@WellsFargo.com)

## CSDA Webinars

CSDA has a variety of webinars full of information for board members and staff coming up this spring.

### **Webinar: Required Ethics Compliance Training - AB**

**1234:** Presenters: Meyers Nave This two-hour LIVE webinar covers general ethics principles and state laws related to: - personal gain by public servants - conflict of interest - bribery and nepotism - gift, travel, and mass mailing restrictions - honoraria, financial interest disclosure and competitive bidding - Prohibitions on the use of public resources for personal or political purposes - The Brown Act Open meeting law - The Public Records Act. 10:00 am - 12:00 pm 3/4/2015

### **Webinar: What is a Public Record? How to Comply with the PRA:**

Presenter: Morin Jacob, Liebert Cassidy Whitmore With government transparency a top priority in today's political culture, public agencies are facing increasing demands under the Public Records Act (PRA). How do you respond to a PRA request that involves potentially thousands of emails that contain confidential information? How do you respond when you know the PRA request is informal discovery? What must a special district disclose with respect to employee compensation and retiree pension amounts? Come discuss these and other recent PRA related challenges facing your agency. This session is everything you always wanted to know about the PRA but were afraid to ask. 10:00 am - 12:00 pm 3/10/2015

### **Webinar: Spot the Fraud! Fraud Detection/Prevention Instructor:**

David Becker, James Marta & Company Financial fraud is a reality for many special districts and districts need to develop not only good internal control procedures, but a culture that says "NO" to fraud and irregularities. This webinar will talk about how to assess risk in your organization and develop policies and procedures that will mitigate risk and help prevent fraud. We will also provide resources to help you get started in looking at your organization and assessing risk. 10:00 am - 12:00 pm 3/19/2015

### **Webinar: Legislative Round-Up: Presenters:**

CSDA Advocacy & Public Affairs Department Bi-annual webinar series for CSDA members only. Each year the State Legislature introduces thousands of bills; hundreds have potentially serious implications for special districts. Hear from CSDA's advocacy team about the most significant bills and how they will impact your ability to deliver core services, maintain and build infrastructure, raise and protect revenue sources, manage personnel and more. Ask your questions directly to CSDA's lobbyists walking the Capitol halls and learn how your district can join the advocacy effort. 10:00 am - 12:00 pm 3/26/2015 **Free to CSDA Members.**

California Special Districts Association Phone - 877.924.2732  
Or visit [www.csdanet.net](http://www.csdanet.net) for more information.

## Diablo Water District New Administration Building Progress



Above is a Diablo Water District building progress photograph from November 2014, the building is still on schedule for a move in summer 2015.

## Diablo Water Mourns Director



### **Richard Ray Head**

June 9, 1935 - October 26, 2014

Richard passed away peacefully of pulmonary fibrosis at John Muir Hospital in Concord.

Richard was serving as Vice President for Diablo Water when he died.

Richard and his family moved to Oakley upon his retirement in 1998. Richard was appointed as the Oakley representative for the Contra Costa Mosquito & Vector Control District, and was a trustee for about 11 years. He was on the board of Directors for the Diablo Water District until his passing. He felt honored to serve Oakley in those capacities.

Richard provided insight and support as the district improved its water supply reliability through the use of local ground water. He provided invaluable input and direction for the district's public communication program, new office building, and annual budgets. Richard represented the district at East County Water Management meetings.

His personality and his passion for the district earned the admiration and respect of the directors and staff of Diablo Water District.



**Send us your  
District News and  
Press Releases!**

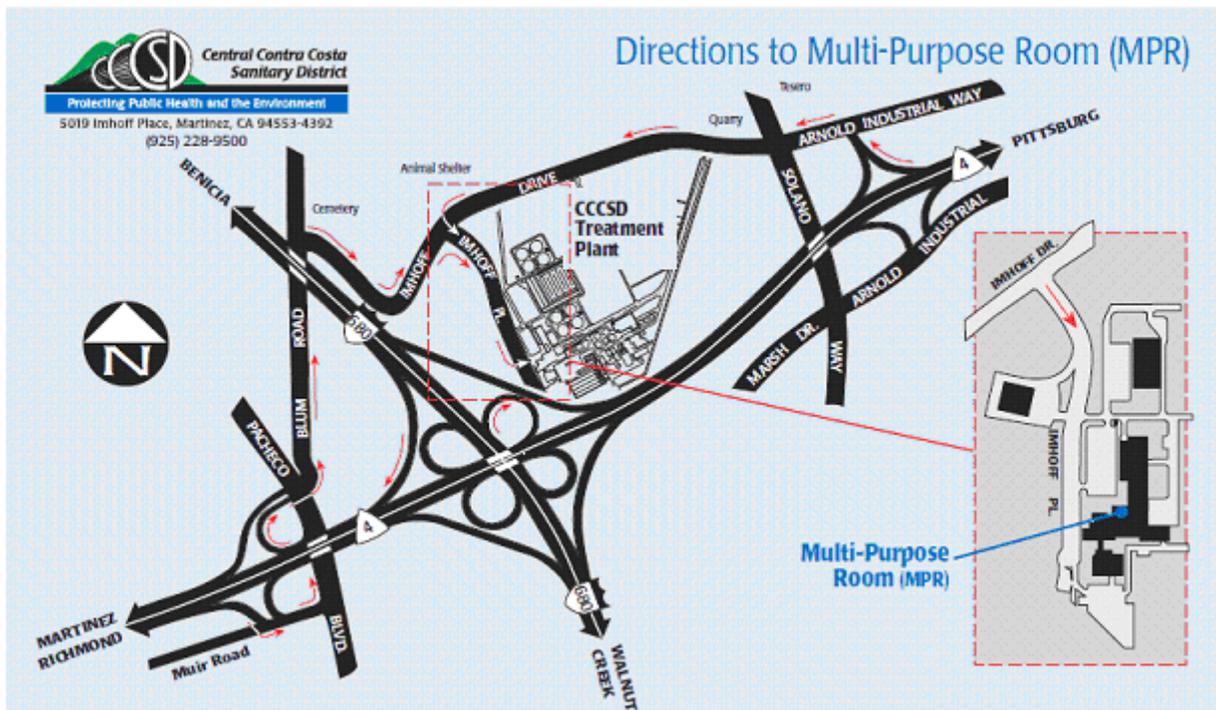
Does your Special District have something to share for our Newsletter? Send your district news to Stan Caldwell at [stan\\_caldwell@comcast.net](mailto:stan_caldwell@comcast.net) Help keep us informed on all of the exciting things your special district is up to. We welcome your news contributions to our newsletter!

**Mark your calendars with our future Chapter Meeting Dates:**

• April 20, 2015 • July 20, 2015 • October 19, 2015

Meetings begin at 10:00 AM – we are out by 12:30 PM

**We meet at Central Contra Costa Sanitary District,  
5019 Imhoff Place, Martinez, CA.**



## **Contra Costa Special Districts Association**

C/o Central Contra Costa Sanitary District  
5019 Imhoff Place  
Martinez, CA 94553

Central Contra Costa Sanitary District contact Suzette Crayton Email: [scrayton@centralsan.org](mailto:scrayton@centralsan.org)  
Bette Boatmun, Chair - Email: [bboatmun@yahoo.com](mailto:bboatmun@yahoo.com)  
Vice Chair – <this office is currently vacant> Election to be held at the April Meeting  
Member at Large & Newsletter Editor Stanley Caldwell - Email: [stan\\_caldwell@comcast.net](mailto:stan_caldwell@comcast.net)

California Special Districts Association – 1112 "I" Street, Suite 200, Sacramento, CA 95814 877.924.2732

[www.csdanet/contra-costa-special-districts-association](http://www.csdanet/contra-costa-special-districts-association)